

CHECK OFF SHEET FOR PLANNING A SCOUTING WEEKEND

- ____ Identify what the **purpose** of the weekend will be **(-6 months)**
- ____ Determine **locations** of Scouting weekend that best suits purpose **(-6 months)**
- ____ Coordinate **registration** with facility (Council, State Park, Rock Gym...) **(-6months)**
Ask if they have any restrictions (campfire, cutting wood....) Fee may need to be sent in
- ____ **Unit registration** form filled out and sent in (if needed for a Camporall or Camp-O-Ree)
Fee may need to be sent in. **(-6 months)**
-Obtain event booklet and schedule Skill training during Weekly Meetings
-Any additional training requirements needed to be reviewed at Weekly Meetings?
- ____ Prepare local **tour permit** application and turn into Council. Verify received and approved by Council (Tidewater Council store phone 497-2688 fax 473-3305) **(-3 months)**
- ____ Determine and document **weekend schedule**. (Approved by Scout Master) **(-3 months)**
-What Skills and Activities will be accomplished?
-What Skills needs to be trained/ reviewed during Weekly Meeting prior to campout?
-Will Activity/ Skill needs to have Medical forms? If so obtain.
- ____ Determine assigned **duties/ presentation** for the Instructors, Guides and Patrol Leaders, Chaplain Aid, ... while in camp **(-3 months)**
- ____ Determine if any **special qualifications** are needed by SM or Scouts (Safe Swim, Safety Afloat, Life Saving, Climb on Safety, CPR.....) **(-3 months)**
- ____ Determine what **equipment and materials** will be needed (Quartermaster approved by SM) **(-1 month)**
(Troop, patrol, canoe, trailer, boat, rope bridge,.....)
- ____ Determine number of Scouts attending and how **patrols** will be formed **(-1 month)**
- ____ Patrol determines and documents weekend **menu, duties**, tent arrangements and who buys food. **(-1 month)**
- ____ Determine **transportation** arrangements **(-1 month)**
(Seats to Scouts, Equipment to car/truck/trailer)
- ____ **Permission slips** signed **(Just prior to)**
- ____ **Follow up (Scout meeting following Campout)**
-What improvements are needed to make next weekend better and what follow up items need to be taken care of?

Other questions

Are any Friday night activities planned? troop campfire, games... If so, who has been assigned the responsibility to do them?

-Are any Saturday activities planned during the day other than work? if so what? You may need to talk with the younger scout patrol leaders and ask if any requirements need to be worked on like the 30 day athletics, ropes, camp craft.....Once identified, who has been assigned to lead/instruct these short classes?

-Are any Saturday night activities planned? Troop campfire, games, cobbler, skits.... (Mr. Brickhouse may give you many great ideas)

-If the Planning Activity has a group campfire and you are asked by the camp staff, 'do you have one or two skits ready to go'. Who has been assigned to lead to plan and practice these skits?

-Have you talked to the Chaplain's Aid to make up a service on Sunday, if the Planning Activity does not have one? (may want the aid to get up with the Chaplain)

- Are all items on the schedule that you plan to pass out the Friday we leave to camp?

WEEKEND SCHEDULE

FRIDAY

5:00 Meet at Scout house

- Review weekend plan with troop

- Review plan on getting to camping area

 - Troop, patrol, individual. Safety, buddy system

- Load Equipment

6:00 Leave Scout house

7:00

8:00

9:00

10:00 Lights out

TROOP 63
SATURDAY CAMPING SCHEDULE

0500		
0530		
0600		
0630		
0700		
0730		
0800		
0830		
0900		
0930		
1000		
1030		
1100		
1130		
1200		
1230		
1300		
1330		
1400		
1430		
1500		
1530		
1600		
1630		
1700		
1730		
1800		
1830		
1900		
1930		
2000		
2030		
2100		
2130		
2200	Lights out	
2230		
2300		
2330		
2400		

TROOP 63
SUNDAY CAMPING SCHEDULE

0500		
0530		
0600		
0630		
0700		
0730		
0800		
0830		
0900		
0930		
1000		
1030		
1100		
1130		
1200		
1230		
1300	ARRIVE AT SCOUT HOUSE	
1330		

Unit Number: _____

Site Number: _____

Inspection Item	Inspection Score										
	0	1	2	3	4	5					
Trail to campsite clean of litter (-1 pt for each piece)	0	1	2	3	4	5					
US Flag properly displayed	0	1	2	3	4	5					
Troop flag or identification prominently displayed	0	1	2	3	4	5					
Campsite clean and free of litter (-1 pt for each piece)	0	1	2	3	4	5					
Picnic table clean, no trash, no spills	0	1	2	3	4	5					
Food in campsite properly stored	0	1	2	3	4	5					
Plastic trash liner in trash can	0	1	2	3	4	5					
Trash can at the latrine with lid on	0	1	2	3	4	5					
Latrine											
Clean	0	1	2	3	4	5					
All lids down	0	1	2	3	4	5					
Washstand clean	0	1	2	3	4	5					
Campfire Area											
Properly cleared	0	1	2	3	4	5					
Fire ring clearly defined	0	1	2	3	4	5					
Water container with water located near the ring or fire extinguisher	0	1	2	3	4	5					
Fire tools properly stored at the fire site	0	1	2	3	4	5					
Axe Yard											
Clearly and properly defined (roped off)	0	1	2	3	4	5					
Wood tools properly stored	0	1	2	3	4	5					
General Site Appearance											
Personal gear properly stowed	0	1	2	3	4	5					
Overall neatness and appearance	0	1	2	3	4	5	6	7	8	9	10

Total Score: _____
 Total possible score of 100 points.

Comments:

 Signature of Inspector

 Signature of Inspector